**Employee and Manager Self Service (ESS)**

(paychecks, leave balances, address changes, employee data, etc.)

<http://team.georgia.gov>

select “Employee Self Service” option

**Initial Login**

User ID: Employee Identification Number (8-digit number assigned by Human Resources)

Password: Your Social Security Number (Without Dashes) for your Initial Login

*(If you are a New Hire or a Rehire, please allow at least a week for your account to be activated)*

If you have forgotten your password, click “forgot password” to reset.



For assistance, contact the Office of Planning and Budget (OPB) Help Desk at (404) 657-7317.