



INNOVATION FUND FISCAL YEAR 2017 SCALING GRANT APPLICATION

Please note that ALL Innovation Fund grant applications must be submitted through the Innovation Fund's online application site, <http://innovationfund.fluidreview.com>, by October 5, 2017. GOSA will **not accept** applications submitted in any other format (mail, email, etc.) or after the submission deadline. The following document provides the application questions for your reference only.

Scaling Method

Applicants can “scale” a program in three ways:

- 1) Replicate your own existing successful program at a new site.*
- 2) Replicate someone else's existing successful program at your own site.*
- 3) Expand your own existing successful program to serve more students, teachers or leaders at your current site.

**Please note, if you are replicating your program at a new site or replicating someone else's program at your site, your “replication partner” must submit a statement of commitment indicating their active participation in the project. A replication partner is the LEA, school, IHE, or nonprofit organization that will be replicating your program or whose program you will be replicating.*

In what role are you applying for a scaling grant?

- I am applying on behalf of an existing successful program to replicate my program at a new site. **(Replicating your own program)**
- I am applying on behalf of an organization wishing to replicate someone else's existing successful program at my site. **(Replicating someone else's program)**
- I am applying to expand my existing, successful program to serve more students, teachers or leaders at my current site. **(Expanding your program)**

General Information

I. Applicant Information

- a. Address
- b. Federal Employer ID Number
- c. Contact Name
- d. Contact Role
- e. Contact Phone
- f. Contact Email/confirm email
- g. Alternate Contact Name
- h. Alternate Contact Role

- i. Alternate Contact Email/confirm email
- j. Alternate Contact Phone

II. Project Information

- a. Project Name
- b. Brief Description of the program you are planning to scale (3 – 4 sentences)
- c. Priority Area Addressed
- d. Estimated number of students/teachers/leaders your program will serve
- e. Grant Amount Requested

SECTION I. WHAT INNOVATION ARE YOU SCALING? (15 PERCENT)

1. Describe your innovative program (*300 words*). In your answer, please include the following:
 - a. A brief description the program you plan to scale;
 - b. Your program's main goal(s);
 - c. The specific target population (including the demographics, grade level, characteristics, number of students/teachers/leaders) your innovation will address;
2. Describe any partner organizations* that will be involved in your program and their role(s) in the implementation process. If you have a replication partner, please describe the **specific roles** that partner will play during the scaling process. (*500 words*)
3. Describe how your program aligns with the priority are you identified. (*300 words*)

**Please note any partner organizations listed will need to upload Statements of Commitment as part of this section.*

SECTION II. WHY SHOULD YOU SCALE THIS PROGRAM? (20 PERCENT)

1. Describe why you are scaling this program. In your answer include: the **problem** and **root cause** you will address by scaling the program, and the specific qualitative and quantitative data that you gathered to determine this problem and root cause. (*500 words*)
2. Provide qualitative and quantitative evidence of success that the program you would like to scale has successfully addressed a **similar problem and root cause** as the one you described above. In your answer, also discuss how you know this program will yield similar results when scaled. (*500 words*)

**Evidence of Success must indicate that your program has generated positive outcomes, including, but not limited to: increased student achievement, increased teacher or leader effectiveness or other positive outcomes. Please note that you*

must provide quantitative data indicating your program has been successful. These data can include student test scores, student growth data, student or teacher survey results, or any other data indicating that your program has generated positive outcomes. You may also include qualitative data if you feel it provides additional evidence of success.

SECTION III. IS IT *REALLY* INNOVATIVE? (15 PERCENT)

1. Using the information you learned from the FY 18 Scaling Grant Webinar & Guidelines, please explain how your program is a **Level 3 or Level 4 innovation**. (500 words)
2. What existing school, district, or community structures will you need to disrupt for your innovation to succeed? How will your program disrupt them? (500 words)

SECTION IV. WHAT'S YOUR PLAN? (15 PERCENT)

1. Describe the individuals* that will lead/facilitate the scaling process and why they are qualified to do so. (500 words)
2. Please complete the [Innovation Fund Grant Scope of Work Chart](#).

**Please note that you must submit Statements of Commitment from key personnel and your organization's leadership (superintendent, principal, board chair, etc.) as part of this section.*

SECTION V. WHAT WILL YOU DO WITH THE GRANT FUNDING? (15 PERCENT)

1. Please complete the [Innovation Fund Grant Budget Template](#) indicating how you will use your funds to implement this program.
2. Please complete a budget narrative, providing a description and rationale for each of the expenses listed in the Innovation Fund Budget Template.
3. Describe how you will sustain your program once the grant funding ends. (250 words)

SECTION VII. HOW WILL YOU EVALUATE IT? (20 PERCENT)

1. List 3-6 program goals. Your goals should be specific, measurable, attainable, relevant, and time-based (SMART). Please note that you must include at least three academic goals.
2. Please describe how you will evaluate your program (700 words). Specifically:
 - a) What data will you collect throughout the scaling process?
 - b) What data collection methods will you use (ex: surveys, test scores, focus groups, interviews, etc.)?
 - c) When will you collect these data?
 - d) How will you use the data you collect to inform program modifications?

- e) Describe the comparison group you will use to determine the program's actual impact on students/teachers/leaders.
3. Describe who will take responsibility for evaluating your program and why this person was chosen.* (300 words)

**Please note, if you are awarded funds, you MUST use a portion of your grant funding to contract with an external evaluator. Therefore, your application must reflect that you have explored possible external evaluators. If awarded funding, you will need to provide GOSA with an executed contract and evaluation plan from your external evaluator.*