

## 2015 INNOVATION FUND SCALING GRANT RUBRIC

General Information	
Applicant Name:	Reviewer Name:
Priority Area(s):	Date Reviewed:
Total Points:	

	Total Points Possible	Points Received
Executive Summary	5	
Alignment and Need	15	
Evidence of Success	15	
Goals and Evaluation Plan	15	
Partnership Overview	15	
Capacity to Scale	10	
Scope of Work	15	
Budget	10	
Total Points	100	

<b>Executive Summary</b> Applicant provides a concise description of the program they would like to implement, including the program’s mission, vision, theory of change, and the anticipated population the program will serve.		<b>Score</b> 5 points possible
<b>5</b> <b>(Excellent)</b>	<b>The program overview includes and <i>effectively describes all of the following components:</i></b> <ul style="list-style-type: none"> <li>• An overview of the proposed Innovation Fund project,</li> <li>• A well-articulated mission and vision and logical theory of change, and</li> <li>• A description of the population the program will serve.</li> <li>• The application has excellent grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>4</b> <b>(Good)</b>	<b>The program overview describes <i>most of the following</i> or is missing one component:</b> <ul style="list-style-type: none"> <li>• An overview of the proposed Innovation Fund project,</li> <li>• A mission, vision, and theory of change, and</li> <li>• A description of the population the program will serve.</li> <li>• Effective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>2 3</b> <b>(Average)</b>	<b>The program overview <i>somewhat summarizes the following</i> or is missing two to three components:</b> <ul style="list-style-type: none"> <li>• An overview of the proposed Innovation Fund project,</li> <li>• A mission, vision, and theory of change, and</li> <li>• A description of the population the program will serve.</li> <li>• Adequate grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>1</b> <b>(Poor)</b>	<b>The program overview <i>ineffectively summarizes the following, and/or</i> is missing more than three components:</b> <ul style="list-style-type: none"> <li>• An overview of the proposed Innovation Fund project,</li> <li>• A mission, vision, and theory of change, and</li> <li>• A description of the population the program will serve.</li> <li>• Ineffective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>0</b> <b>(Incomplete)</b>	<ul style="list-style-type: none"> <li>• If the applicant skipped this section, please score the application as incomplete.</li> </ul>	
<b>Comments:</b>		

<b>Alignment and Need</b> The program is aligned to one or more of the Innovation Fund priority area(s). The applicant describes the need for the program and the data they used to determine that need.		<b>Score</b> 15 points possible
<b>13 14 15</b> <b>(Excellent)</b>	<ul style="list-style-type: none"> <li>The program is <b>strongly aligned</b> with the Innovation Fund priority area(s).</li> <li>Applicant thoroughly explains how the implementation of the program will benefit students, teachers, or educational leaders.</li> <li>Applicant <b>thoroughly describes the data</b> used to determine this need. There is a strong link between the data and the need.</li> <li>Excellent grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>10 11 12</b> <b>(Good)</b>	<ul style="list-style-type: none"> <li>The program is <b>aligned</b> with the Innovation Fund priority area(s).</li> <li>Applicant explains how the implementation of the program will benefit students, teachers, or educational leaders.</li> <li>Applicant <b>describes the data</b> used to determine this need. There is a link between the data and the need.</li> <li>Effective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>5 6 7 8 9</b> <b>(Average)</b>	<ul style="list-style-type: none"> <li>The program is <b>somewhat aligned</b> with the Innovation Fund priority area(s).</li> <li>Applicant vaguely describes how the implementation of the program will benefit their students, teachers, or educational leaders.</li> <li>Applicant <b>somewhat describes the data</b> used to determine this need. There is a weak link between the data and the need.</li> <li>Adequate grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>1 2 3 4</b> <b>(Poor)</b>	<ul style="list-style-type: none"> <li>The program is <b>loosely aligned or not aligned</b> with the Innovation Fund priority area(s)</li> <li>Applicant does not explain or minimally explains how the implementation of the program will benefit students, teachers, or educational leaders.</li> <li>Applicant <b>does not describe or minimally describes</b> the data used to determine the need, or there is a nonexistent link between the data and the need.</li> <li>Ineffective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>0</b> <b>(Incomplete)</b>	<ul style="list-style-type: none"> <li>If the applicant skipped this section, please score the application as incomplete.</li> </ul>	
<b>Comments:</b>		

<b>Evidence of Success</b> The applicant describes the core components of the program model any modifications it will make to those components. The applicant demonstrates how the existing program has generated positive student achievement or teacher and leader effectiveness outcomes, and that, when scaled, the program will yield similar results.		<b>Score</b> 15 points possible
<b>13 14 15</b> <b>(Excellent)</b>	<ul style="list-style-type: none"> <li>Applicant <b>thoroughly describes</b> the program's core components and any modifications it will make to those components.</li> <li>Applicant thoroughly explains the existing data regarding student achievement and/or teacher and leader effectiveness over time. There are qualitative and quantitative data showing causation between the program and the outcomes.</li> <li>Excellent grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>9 10 11 12</b> <b>(Good)</b>	<ul style="list-style-type: none"> <li>Applicant <b>describes</b> the program's core components and any modifications it will make to those components.</li> <li>Applicant clearly explains the existing data regarding student achievement and/or teacher and leader effectiveness over time. There are qualitative and quantitative data showing some causation between the program and the outcomes.</li> <li>Effective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>5 6 7 8</b> <b>(Average)</b>	<ul style="list-style-type: none"> <li>Applicant <b>somewhat describes</b> the program's core components and any modifications it will make to those components.</li> <li>Applicant explains the existing data regarding student achievement and/or teacher and leader effectiveness over time. There are qualitative and/or anecdotal data showing some causation between the program and the outcomes.</li> <li>Adequate grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>1 2 3 4</b> <b>(Poor)</b>	<ul style="list-style-type: none"> <li>Applicant minimally describes or does not describe the program's core components and any modifications they will make to those components.</li> <li>Applicant does not provide reliable data regarding student achievement and/or teacher and leader effectiveness outcomes.</li> <li>Ineffective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>0</b> <b>(Incomplete)</b>	<ul style="list-style-type: none"> <li>If the applicant skipped this section, please score the application as incomplete.</li> </ul>	
<b>Comments:</b>		

<b>Goals and Evaluation Plan</b> The applicant describes 3 -6 SMART goals, a logical plan for collecting and analyzing data, and describes potential external evaluators.		<b>Score</b> <b>15 points</b>
<b>13 14 15</b> <b>(Excellent)</b>	<ul style="list-style-type: none"> <li>• Applicant includes 3 – 6 goals, written in the SMART format.</li> <li>• The applicant includes 3 academic outcomes.</li> <li>• Applicant includes a logical and feasible plan for collecting and analyzing data, and the plan is strongly aligned with the listed SMART goals.</li> <li>• Applicant describes potential external evaluators and their qualifications.</li> <li>• Excellent grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>9 10 11 12</b> <b>(Good)</b>	<ul style="list-style-type: none"> <li>• Applicant includes 3 – 6 goals, mostly written in the SMART format.</li> <li>• The applicant includes 2 academic outcomes.</li> <li>• Applicant includes a logical and feasible plan for collecting and analyzing data, and the plan is aligned with the listed SMART goals.</li> <li>• Applicant describes potential external evaluators.</li> <li>• Effective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>5 6 7 8</b> <b>(Average)</b>	<ul style="list-style-type: none"> <li>• Applicant includes 3 – 6 goals, somewhat written in the SMART format.</li> <li>• The applicant includes 1 academic outcome.</li> <li>• Applicant includes a plan for collecting and analyzing data, and the plan is somewhat aligned with the listed SMART goals.</li> <li>• Applicant lists or somewhat describes potential external evaluators.</li> <li>• Adequate grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>1 2 3 4</b> <b>(Poor)</b>	<ul style="list-style-type: none"> <li>• Applicant includes goals, but they are not written in the SMART format.</li> <li>• The applicant does not include any academic outcomes.</li> <li>• Applicant includes a plan for collecting and analyzing data, but the plan is not aligned with the listed SMART goals.</li> <li>• Applicant lists potential external evaluators, but does not include a description.</li> <li>• Ineffective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>0</b> <b>(Incomplete)</b>	<ul style="list-style-type: none"> <li>• If the applicant skipped this section, please score the application as incomplete.</li> </ul>	
<b>Comments:</b>		

<b>Partnership Overview:</b> The applicant includes a comprehensive list of organizations and/or individuals that are critical to the success of the program. Applicant discusses how it will establish (or how it has established) a relationship with these organizations/individuals.		<b>Score</b> 15 points possible
<b>13 14 15</b> <b>(Excellent)</b>	<ul style="list-style-type: none"> <li>Applicant provides a <b>comprehensive list and description</b> of critical stakeholders/partners, resources and/or collaborators.</li> <li>Applicant provides thorough details of how the stakeholders, resources and/or collaborators will play a role in the proposed Innovation Fund project.</li> <li>Attached letters of commitment from identified critical partners strongly support the applicant's answers.</li> <li>Excellent grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>9 10 11 12</b> <b>(Good)</b>	<ul style="list-style-type: none"> <li>Applicant <b>identifies and describes</b> critical stakeholders/partners, resources and/or collaborators.</li> <li>Applicant includes details of how the stakeholders/partners, resources and/or collaborators will play a role in the proposed Innovation Fund project.</li> <li>Attached letters of commitment from identified critical partners support the applicant's answers.</li> <li>Effective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>5 6 7 8</b> <b>(Average)</b>	<ul style="list-style-type: none"> <li>Applicant <b>identifies some</b> critical stakeholders/partners, resources and/or collaborators.</li> <li>Applicant includes vague details of how the stakeholders/partners, resources and/or collaborators will play a role in the proposed Innovation Fund project.</li> <li>Attached letters of commitment from identified critical partners loosely support that these partners are committed to scaling the program.</li> <li>Adequate grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>1 2 3 4</b> <b>(Poor)</b>	<ul style="list-style-type: none"> <li>Applicant <b>does not identify or identifies and minimally describes</b> critical stakeholders/partners, resources and/or collaborators.</li> <li>Applicant includes minimal details of how the stakeholders/partners, resources and/or collaborators will play a role in the proposed Innovation Fund project.</li> <li>Attached letters of commitment from identified critical partners do not support that these partners are committed to scaling the program.</li> <li>Ineffective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>0</b> <b>(Incomplete)</b>	<ul style="list-style-type: none"> <li>If the applicant skipped this section, please score the application as incomplete.</li> </ul>	
<b>Comments:</b>		

<b>Capacity to Scale</b> The applicant includes a thorough description of its capacity to scale the program, including: who will lead/facilitate the scaling process and why they were chosen as the grant lead.		<b>Score</b> 10 points possible
<b>9 10</b> <b>(Excellent)</b>	<ul style="list-style-type: none"> <li>Applicant <b>provides strong evidence</b> that it has the capacity to lead a grant of this nature.</li> <li>The grant lead(s) is/are highly qualified to lead the scaling process.</li> <li>Applicant thoroughly discusses the roles and responsibilities of all stakeholders who will be involved in the scaling process.</li> <li>Attached resumes of key personnel strongly support the applicant's answers.</li> <li>Excellent grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>6 7 8</b> <b>(Good)</b>	<ul style="list-style-type: none"> <li>Applicant provides <b>evidence</b> that it has the capacity to lead a grant of this nature.</li> <li>The grant lead(s) is/are qualified to lead the scaling process.</li> <li>Applicant discusses the roles and responsibilities of all stakeholders who will be involved in the scaling process.</li> <li>Attached resumes of key personnel support the applicant's answers.</li> <li>Effective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>3 4 5</b> <b>(Average)</b>	<ul style="list-style-type: none"> <li>Applicant provides <b>some evidence</b> that it has the capacity to lead a grant of this nature.</li> <li>The grant lead(s) is/are somewhat qualified to lead the scaling process.</li> <li>Applicant discusses the role and responsibilities of most stakeholders who will be involved in the scaling process.</li> <li>Attached resumes of key personnel loosely indicate that the individuals listed have the capacity to scale the program.</li> <li>Adequate grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>1 2</b> <b>(Poor)</b>	<ul style="list-style-type: none"> <li>Applicant provides <b>limited evidence</b> that it has the capacity to lead a grant of this nature.</li> <li>The grant lead(s) is/are not qualified to lead the scaling process.</li> <li>Applicant discusses the role and responsibilities of a few stakeholders who will be involved in the scaling process.</li> <li>Attached resumes of key personnel do not indicate that the individuals listed have the capacity to scale the program.</li> <li>Ineffective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>0</b> <b>(Incomplete)</b>	<ul style="list-style-type: none"> <li>If the applicant skipped this section, please score the application as incomplete.</li> </ul>	
<b>Comments:</b>		

<b>Scope of Work</b> The applicant includes a chart detailing the scope of work required to scale the proposed program noting intended milestones, deliverables, and any potential challenges.		<b>Score</b> 15 points possible
<b>13 14 15</b> <b>(Excellent)</b>	<ul style="list-style-type: none"> <li>Applicant <b>thoroughly describes all program activities and deliverables</b> over the grant period.</li> <li>The activities described appear to align with the successful scaling of a program that will yield positive outcomes.</li> <li>Applicant thoroughly describes any limiting circumstances and proposed plans to mitigate those challenges.</li> <li>Excellent grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>9 10 11 12</b> <b>(Good)</b>	<ul style="list-style-type: none"> <li>Applicant <b>describes all program activities and deliverables</b> over the grant period.</li> <li>The activities described appear to align with the successful scaling of a program that will yield some positive outcomes.</li> <li>Applicant describes any limiting circumstances and proposed plans to mitigate those challenges.</li> <li>Effective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>5 6 7 8</b> <b>(Average)</b>	<ul style="list-style-type: none"> <li>Applicant <b>somewhat describes all program activities and deliverables</b> over the grant period.</li> <li>The activities described appear to align with the scaling of a program that may or may not yield positive outcomes</li> <li>Applicant somewhat describes potential limiting circumstance and plans to mitigate those challenges.</li> <li>Adequate grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>1 2 3 4</b> <b>(Poor)</b>	<ul style="list-style-type: none"> <li>Applicant <b>does not or minimally describes program activities and deliverables</b> over the grant period.</li> <li>The activities described do not appear to align with the implementation of a program that yields positive outcomes.</li> <li>Applicant does not or minimally describes potential limiting circumstances and the proposed plans to mitigate those challenges.</li> <li>Ineffective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>0</b> <b>(Incomplete)</b>	<ul style="list-style-type: none"> <li>If the applicant skipped this section, please score the application as incomplete.</li> </ul>	
<b>Comments:</b>		



<b>Budget</b> Applicant provides a specific budget and budget narrative with reasonable, allowable, and allocable expenses.		<b>Score</b> 10 points possible
<b>9 10</b> <b>(Excellent)</b>	<ul style="list-style-type: none"> <li>Line items are <b>specific and reasonable</b>.</li> <li>Items are directly related to the proposed Innovation Fund project (allocable) as identified within the application.</li> <li>Items link to the proposed Innovation Fund project and appear in other application sections.</li> <li>Excellent grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>6 7 8</b> <b>(Good)</b>	<ul style="list-style-type: none"> <li>Line items are <b>mostly specific and reasonable</b>. There are a few (1-2) items that may be misaligned.</li> <li>Most items are directly related to the proposed Innovation Fund project as identified within the application.</li> <li>Most items link to the proposed Innovation Fund project and appear in other application sections.</li> <li>Effective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>3 4 5</b> <b>(Average)</b>	<ul style="list-style-type: none"> <li>Line items are <b>somewhat specific and reasonable</b>. There are a few (3-4) items that may be misaligned.</li> <li>Items are somewhat related to the proposed Innovation Fund project as identified within the application.</li> <li>Items vaguely link to the proposed Innovation Fund project and somewhat appear in other application sections.</li> <li>Adequate grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>1 2</b> <b>(Poor)</b>	<ul style="list-style-type: none"> <li>Line items are <b>not specific and reasonable</b>.</li> <li>Items are not related or minimally related to the proposed Innovation Fund project as identified within the application.</li> <li>Items do not link or minimally link to the proposed Innovation Fund project and do not appear or minimally appear in other application sections.</li> <li>Ineffective grammar and sentence mechanics (spelling, capitalization, punctuation).</li> </ul>	
<b>0</b> <b>(Incomplete)</b>	<ul style="list-style-type: none"> <li>If the applicant skipped this section, please score the application as incomplete.</li> </ul>	
<b>Comments:</b>		